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A NOTE FROM

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Hello to our returning students and greetings to our new students! As we begin our 2017-18 studio year — the 39th for Columbia Ballet School — please know that all of us at CBS want to make your dance experience the best! From classes to productions, we always work with our dancers as individuals and do our best to meet their needs as developing artists. We are happy you are here; do not hesitate to ask questions or provide suggestions.

PLACEMENT AND PARTICULARS

As soon as summer heats up, we begin to plan for the fall, and the most important part of our planning is setting up levels that serve our students well.

All class placement is based on a variety of factors: age, experience, attendance, enthusiasm, classroom demeanor and commitment to class time. We also consider whether students take additional classes (tap, jazz, or contemporary) that will help them become more well-rounded dancers. Students should not view placement as a measurement of their ability; it is, instead, a snapshot of where they are at this moment.

Class placement is listed on your registration form. Students who are new to

our studio will be assessed and placed at the level our teachers believe is appropriate.

We would like for you to discuss with your dancer what his/her goals are and encourage your child to discuss these goals with their dance teachers. The better we understand a dancer's goals and desires, the better we can meet their needs.

NEW THIS YEAR

We revamped our B-level classes and added a C-level class. These and other levels are explained on the next page.

This fall, we will begin to require specific colored leotards for various levels as listed in class requirements. We have established the following colors:

- Pre and Primary — Pink
- A Level — Light blue
- B Level — Lavender
- C Level — Burgundy

Dancers should purchase Capezio CC100 (adult) or CC100C (child). These will be available at Turning Pointe or on-line. Pointe students may wear a skirt for pointe class that matches their leotard. Fridays are "any color" days for C students. Dancers are reminded that ballet students must have their hair in a bun, and they may not wear warmup clothes during class.

We welcome five new faculty members: Ciera Barrow, Ashley Concannon, Colin Jacob, Sarah Pellerin, and Sabrina Slater-Warren. They join Joy Alexander, Ann Kent, Jennifer Kruidenier and Stephanie Reeves.



Four years  
in a row!

THE COLUMBIA BALLET SCHOOL COMPANY

There is a lot to be excited about during this time of year, but no one is more excited than our dancers as they anticipate our annual production of *The Nutcracker*. We have a very special production that takes place the weekend before Thanksgiving, making it a magical kickoff to the holiday season. Our placement class will be Saturday, Aug. 19, at the studio.

Dancers must be at least five years old to participate (or have a teacher's recommendation). All *Nutcracker* rehearsals and performances are separate from studio activities. There are additional fees that apply for company participation. We also have a spring show, *Perspectives*, which includes contemporary performances. Ask a dancer about the experience!





**Mission: The Columbia Ballet School is committed to helping students develop technical skills, artistry, discipline, self-confidence, and respect for themselves and others.**

**While these qualities are the basis for dance education, they also are critical to the development of the student as a person.**

**Our ultimate goal is to support the development of healthy and happy people, and we do this through a partnership with the students and their parents.**

### Pre-Ballet

**Ages 3-4**

Age 3 as of Sept. 1, 2017  
Ballet class is 30 minutes

Registration: \$65  
Recital fee: \$100  
Costume fee: \$75 per costume  
Tuition: \$60 monthly

### Pre-Ballet/Tap Combination

**Ages 3-4**

Age 3 as of Sept. 1, 2017  
Class in ballet and tap. 45 minutes

Registration: \$65  
Recital fee: \$100  
Costume fee: \$75 per costume  
Tuition: \$100 per month

### Primary Ballet

**Ages 5-6**

Age 5 as of Sept. 1, 2017  
30 minutes

Registration: \$65  
Recital fee: \$100  
Costume fee: \$75 per costume  
Tuition: \$60 month for ballet; additional class (Tap 1 or Jazz 1) \$50 per month per class.

### Level A1, A2 Ballet

**Ages 7-8**

Age 7 as of Sept. 1, 2017  
45 minutes

Registration: \$65  
Recital fee: \$100  
Costume fee: \$85 per costume  
Tuition: \$75 monthly for ballet; additional class (Tap 1 or Jazz 1) \$50 per month per class.

\*\*Level A2 students must have one year of ballet classes.

## LEVELS

### Level B1

#### Novice Ballet

**Age 9 and older**

60 minutes

This class is intended for dancers with little or no dance experience.

Registration: \$65  
Recital fee: \$125  
Costume fee: \$85 per costume  
Tuition: \$110 monthly for ballet; additional classes (jazz or tap) \$60 monthly per class

### Level B2 Ballet

**Age 8-10 or by teacher placement.**

60 minutes

Registration: \$65  
Recital fee: \$125  
Costume fee: \$85 per costume  
Tuition: \$110 monthly; additional classes (jazz or tap) \$60 monthly per class

### Level B3 Ballet

**Age 9-11 or by teacher placement.**

60 minutes

Registration: \$65  
Recital fee: \$125  
Costume fee: \$85 per costume  
Tuition: \$110 monthly; additional class (jazz or tap) \$60 monthly per class

### Level B4 Ballet

**Age 9-11 or by teacher placement.**

60 minutes

Registration: \$65  
Recital fee: \$125  
Costume fee: \$85 per costume  
Tuition: \$110 monthly; additional class (jazz or tap) \$60 monthly per class

### Level B5 Ballet

**Age 9-11 or by teacher placement.**

**Must take two ballet classes a week and encouraged to take one class in addition to ballet**

Registration: \$65  
Recital fee: \$125  
Costume fee: \$85 per costume  
Tuition: \$135 monthly; additional class (jazz or tap) \$60 monthly

### Level B6 Ballet

**Age 10-12 or by teacher placement.**

**Must take at least two ballet classes a week and required to take one class in addition to ballet.**

Registration: \$65  
Recital fee: \$125  
Costume fee: \$85 per costume  
Tuition: \$135 monthly; additional class (jazz or tap) \$60 monthly

### Level C1 Ballet

**By teacher placement only.**

**Must take at least three ballet classes a week and at least one class in addition to ballet.**

Registration: \$65  
Recital fee: \$125  
Costume fee: \$85 per costume  
Tuition: \$275 monthly—all classes

### Level C2 Ballet

**By teacher placement only.**

**Must take at least three ballet classes a week and at least one class in addition to ballet. Must participate in studio company.**

Registration: \$65  
Recital fee: \$125  
Costume fee: \$85 per costume  
Tuition: \$275 monthly—all classes

### Level D/E Ballet

**By teacher placement only.**

**Must take at least four ballet classes a week and at least one class in addition to ballet. Must participate in studio company.**

Registration: \$65  
Recital fee: \$125  
Costume fee: \$85 per costume  
Tuition: \$350 monthly—all classes

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| <p><b>All new and returning students must complete a registration form before beginning class.</b></p> <p><b>A registration fee must accompany the registration.</b></p> |   |
| <b>INVOICES</b>  | <p>Each CBS family will receive an invoice monthly for tuition and, if due, recital/costume fees. All invoices will arrive several days before the first of the month. It is the family's responsibility to review the invoice and notify the studio immediately if there are errors. The invoice(s) should be paid in full.</p>  |
| <b>PAYMENTS</b>  | <p>Tuition is based on a 10-month schedule, August through May. Your first invoice includes your registration fee and August/September tuition, which must be paid by check or cash. <b>CBS requests that you pay subsequent invoices by automatic draft. CBS requires that any students whose monthly payment exceeds \$300 to pay by autodraft. Payments will be drafted by the 3rd day of each month. Please provide a voided check for the appropriate account when you register. The amount drafted will be the amount due as shown on your invoices, including tuition and any applicable fees.</b></p>                                     |
| <b>LATE FEES</b>   | <p>If you choose not to participate in the automatic draft program, you will be assessed a fee of \$25 for any payment received after the 10 of the month. This late fee will be added to your next month's invoice.</p>  |
| <b>RECITAL</b>   | <p>At the end of each studio year, we have a concert in which all classes participate. We will have two recital programs: one for the pre and primary level students, and another for students in levels A through E. You are assessed the following fees upon enrollment:</p> <p style="text-align: center;"><b>\$75 for each costume for pre and primary students; \$85 for each costume for students in A through E (due Oct. 1)</b></p> <p style="text-align: center;"><b>\$100 or \$125 for recital, according to level, which may be paid in full at registration or billed by fourths in October, November, December, and January.</b></p> |
| <b>REFUNDS</b>   | <p style="text-align: center;"><b>Registration fees are not refundable.</b></p> <p style="text-align: center;"><b>Recital fees are not refundable after February 1.</b></p> <p style="text-align: center;"><b>Costume fees are not refundable if costumes have been ordered for the class.</b></p> <p><b>No refunds are made for missed classes. If you miss a class, you may make it up by taking any other class at a comparable level.</b></p> <p><b>If a student has an injury or illness that requires significant absence, notify the studio and adjustments will be made.</b></p>  |
| <b>FACULTY</b>   | <p>The majority of our faculty is made up of professional dancers. The benefits they bring to teaching are extensive. They are, however, sometimes required to miss classes in order to perform or prepare. If so, the class will be taught by an adult substitute or, when appropriate, a properly trained CBS student we deem prepared to teach a class. Our teachers also occasionally have emergency situations that prevent them from teaching. We ask your patience at these times.</p>   |

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| <b>WITHDRAWAL</b>             | Withdrawal must be <b>in writing</b> and received <b>two weeks</b> prior to the date of withdrawal. An e-mail notice is preferred as a record.   |
| <b>MISSED CLASSES</b>         | A student may make up a class by attending any class at a comparable level. No refunds or credits are issued for classes you miss. Classes missed because of weather emergencies are not rescheduled.  |
| <b>CANCELLATION</b>           | Some classes will be cancelled, reorganized or rescheduled because of enrollment. The studio requires eight students to proceed with a class. If enrollment is fewer than eight, then the students will be given an option of another class. If a class becomes too large, it will be split.   |
| <b>ETIQUETTE FOR DANCERS</b>  | <p>Part of the instruction in dance class is learning about the etiquette specific to dance:</p> <ul style="list-style-type: none"> <li>• Dancers who are late to class distract the teacher and other students. Always try to arrive 10 minutes before class begins. Use the time to stretch and prepare. If you arrive late, wait at the window for the teacher to allow you to enter.</li> <li>• Dancers who are more than 15 minutes late will not participate, but can watch. They are not properly warmed up and risk injury.</li> <li>• Distracting behaviors, such as talking, yawning, chewing gum, hanging on the barres, and sitting on the floor, are disrespectful to the teacher, the class, and the art of dance.</li> </ul>  |
| <b>ETIQUETTE FOR FAMILIES</b> | <p>We have designed our studio so that families can watch dancers from the hallway during class. We ask that you:</p> <ul style="list-style-type: none"> <li>• Change dancer's clothing or shoes in the dressing rooms.</li> <li>• Do not leave articles (shoes, bags or backpacks) on the hallway floor. Take them into the dressing room or studio.</li> <li>• Do not tap on the window or enter the classroom during class.</li> </ul>  |
| <b>CLOTHING</b>               | <p>Girls in ballet class should wear pink footed tights and pink ballet shoes (fitted at a dance store). Bedroom shoes shaped like ballet shoes are not acceptable. Hair should always be in a well-secured bun. <b>Jewelry should be limited to small earrings. No costumes should be worn for class.</b></p> <p>Turning Pointe stocks our required leotards — or they are available online. The following leotard colors are required in Capezio brand CC100 (adult) or CC100C (child):</p> <ul style="list-style-type: none"> <li>• Pre and primary, pink;</li> <li>• A levels, light blue;</li> <li>• B levels, lavender;</li> <li>• C levels, burgundy.</li> </ul> <p>Boys should wear black tights or pants, a white shirt, white socks, and black ballet shoes. A dance belt is required.</p> <p>Tap, contemporary, jazz and hip hop have more relaxed attire.</p> <ul style="list-style-type: none"> <li>• Tap shoes should be black patent leather, oxford style, unless otherwise specified for older dancers.</li> <li>• Jazz shoes should be black slip-ons, unless otherwise specified for older dancers.</li> </ul> <p><b>All dancers should be properly attired when they enter and leave the studio. A cover-up is necessary; dance clothes are not street wear. Do not wear dance shoes outdoors. This ruins your dance shoes and our dance floors.</b></p> |